

REQUEST FOR INFORMATION (RFI)
BY THE
STATE OF TENNESSEE
OFFICE OF THE COMPTROLLER OF THE TREASURY

A. STATEMENT OF INTENT:

The State of Tennessee, Comptroller of the Treasury (Comptroller), issues this Request for Information for the purpose of identifying the current status of “hybrid” solutions for software as a service (SaaS) in which the Comptroller would utilize the SaaS solution of a vendor to deliver a talent acquisition and management solution while hosting the database within the Comptroller’s control.

B. BACKGROUND:

The Comptroller of the Treasury issued a Request for Proposal number 30701-00040 for a talent acquisition and management system (TAMS) on September 14, 2012 with a proposal deadline date of January 18, 2013. This RFP specifically excluded SaaS solutions. SaaS solutions were excluded from the RFP because the Office of the Comptroller of the Treasury has reservations concerning the security offered by a SaaS solution for sensitive personnel data.

The Comptroller of the Treasury did not receive any proposals in response to this RFP. Companies that had expressed an interest in the TAMS RFP were contacted to determine why they did not submit a proposal. There were two common themes: a non-SaaS solution would be so expensive, based upon the number of employees (approximately 500-600) to be covered by the solution, that the companies did not believe the State could afford the solution they might have proposed, or, the companies only offered a SaaS solution.

Subsequently, in April, 2013, the Comptroller issued a request for information (RFI) number 30701-13010 to gather current market information to assess the level of security, processing integrity, confidentiality and privacy that is available in current SaaS solutions to determine if the Comptroller of the Treasury can conclude that a SaaS solution will adequately protect the Comptroller of the Treasury, its employees, its data, and its processes.

Based upon the responses to RFI 30701-13010, the Comptroller has concluded that a “hybrid” installation of a SaaS solution may be acceptable. The Comptroller is defining a “hybrid” solution as a SaaS solution which utilizes a database hosted and controlled by the Comptroller (within the firewalls of the Comptroller’s data center) for all data storage, but utilizes the software and network of the solution vendor to provide the Internet presence and interfaces to the users of the solution.

C. GENERAL INSTRUCTIONS:

C.1. The State is requesting the following information from all interested parties:

<u>Information Sought</u>	<u>Yes</u>	<u>No</u>
Do you support a “hybrid” (as described above) installation of a talent acquisition and management SaaS solution?		
Do you provide SOC2 SM type 1 reports		
Do you provide SOC2 SM type 2 reports		
Do you provide SOC3 SM reports		
Do you use secure communications, such as SSL, VP, etc.		
Do you offer a “modular” product which would allow the customer to use only those modules which the customer may need		
Does your product have a report writer module that allows the customer to develop reports for repeated use		
Does your product allow for ad hoc reporting or querying of the database		
Does your product allow for bulk transfer of data into the database		
Does your product allow for bulk transfer of data from the system		

<u>Information Sought</u>	<u>Yes</u>	<u>No</u>
Do you offer a "flat fee" pricing arrangement based upon the modules used		
Is your pricing based upon the number of users		
Is your pricing based upon the number of job openings posted		
Is your pricing based upon the number of job applicants		
Is your pricing based upon the number of transactions		
Is your pricing based upon the number of employees whose data is maintained in the database		
Is your pricing based upon the number of reports generated		
Is your pricing based upon the number of bulk data transfers		

<u>Range of Costs</u>	<u>Yes</u>	<u>No</u>
A typical installation for a customer having 500 – 600 employees, having approximately 1,000 – 3,000 applicants per year, and including all transactional fees, but excluding payroll processing and data storage, could range from:		
Less than \$10,000 / year		
\$10,000 - \$25,000 / year		
\$25,000 - \$50,000 / year		
\$50,000 - \$100,000 / year		
More than \$100,000 / year		

- C.2. Please feel free to contact the Office of the Comptroller of the Treasury, State of Tennessee with any questions regarding this RFI. The main point of contact will be:

Don Ivancic, Edison IS Project Administrator
Office of the Comptroller of the Treasury
Suite 1400, J K Polk Building
Nashville TN 37243-1402

Telephone: 615 401-7753
Fax: 615 532-2224
Email: Don.Ivancic@cot.tn.gov

D. **INSTRUCTIONS FOR RESPONDING**

- D.1. Submit your response to this Request for Information to:

Don Ivancic, Edison IS Project Administrator
Office of the Comptroller of the Treasury
Suite 1400, J K Polk Building
Nashville TN 37243-1402

or
Don.Ivancic@cot.tn.gov

- D.2. Please reference **Request for Information # 30701-13012** with your response to this request.
- D.3. Please respond by May 24, 2013.